

Rajarshi Shahu Mahavidyalaya (Autonomous), Latur

Teaching Plan

Department of Public Administration

Term I: June 2022- October 2023

1. Details of the Classes to be taught

No.	Class	Name of the teacher	Course	Total No. of Periods
1.	B. A. I	Dr. Vitesh Nikte	Basic Public Administration	4
2.	B. A. II	Dr. Vitesh Nikte	Human Resource Management	4
3.	B. A. III	Dr. Vitesh Nikte	Administrative Thinkers And Theories	4

Signature

Dr. Vitesh Nikte
Teacher

Prof. Priti Pohekar
Head

Dr. Mahadev Gavhane
Principal

2. Summary of the Lesson Plan

BA FY

SEM: I

COURSE CODE : U-PUA-123

COURSE TITLE : BASIC PUBLIC ADMINISTRATION

Chapter to be covered	No of Lectures Required	Date	Starting Date	Assignment
Chapter 1. Public Administration	12	11/07/2022 to 30/07/2022	11/07/2022	
Chapter 2. Evolution of Public Administration As A Discipline	10	01/08/2022 to 18/8/2022	01/08/2022	Activity-based test
Chapter 3. Orginazation	12	19/08/2022 to 10/09/2022	19/08/2022	
Chapter 4 Forms of Organization	12	20/09/2022 to 17/09/2022	20/09/2022	Discussion on Exam
	02	21/09/2022 to 24/09/2022	21/09/2022	
	48			

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BASY**SEM: III****COURSE CODE: U – PUA - 323****COURSE TITLE: HUMAN RESOURCE MANAGEMENT**

Chapter Name	No of Lectures Required	Date	Topic	Assignment
Chapter 1. Human Resource Management	10	13/07/2022 to 28/07/2022	Discussion on Syllabus and Chapter 1 Human Resource Management Meaning and Definition	
			Purpose, Nature of Human Resource Management	Activity-based test
			Functions of Human Resource Management	
Chapter 2. Part 1 Recruitment	08	29/07/20122 to 11/08/2022	Discus on Recruitment Meaning and Definition	Guest Lecture
			Types of Recruitment 1. Internal Recruitment , Merits Demerits	
			2. External Recruitment , Merits, Demerits	
Chapter 2. Part 2 Training	10	12/08/2022 to 27/08/2022	Training, Meaning and Definition, Purpose	
			Types of Training	
Chapter 3. Promotion	12	01/09/2022 to 22/09/2022	Promotion Meaning and Definition	Group Discussion
			Importance of Promotion 1. Principal of Seniority Merits, Demerits	
			2.Principles of Merit Meaning and Definition, merits Demerits	
			Performance Appraisal Meaning and Definition Method	
Chapter 4.	12	23/09/2022	Problems of Human	Discussion on Exam

Problems of Human Resource Management		to 14/10/2022	Resource Management 1. Discipline Meaning and Definition	
			Discipline Process	
			Ethics Meaning and Definition	
			Administrative Ethics	
Total 52				

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BATY**SEM : V****COURSE CODE: U-PUA-527****COURSE CODE: ADMINISTRATIVE THINKERS AND THEORIES**

Chapter Name	No of Lectures Required	Date	Topic	
Chapter 1. Kautilya	10	11/07/2022 to 26/07/2022	Introduction and Spectrum,	Discussion on Exam
			Views on Good Governance Meaning and Definition	
			Characteristics of Good Governance	
			Corruption Meaning and Definition	
			Causes of Corruption	
			Remedies of Corruption	
Chapter 2. F W Taylor	10	27/07/2022 to 11/08/2022	Introduction and Spectrum	
			Scientific Management Theory Meaning and Definition	
			Characteristics	
			Principals of Scientific Management Theory	
			Mental Revolution	
Chapter 3. Henry Fayol	10	17/08/2022 to 05/09/2022	Introduction and Spectrum	
			14 Principals of Management	
			Elements of Management	
			Management Activity	
Chapter 4. Max Weber	12	06/09/2022 to 21/09/2022	Introduction and Spectrum	
			Powers and Authority Meaning and Definition	
			Types of Powers and Authority	
			Views on Bureaucracy	
			Meaning and Definition	
			Characteristics of Bureaucracy	

			Democracy and Bureaucracy	
Chapter 5. Fred W Riggs	14	22/09/2022 to 15/10/2022	Introduction and Spectrum	Group Discussion
			Ecological Approach Meaning and Definition	
			Characteristics	
			Development Administration Meaning and Definition	
			Characteristics	
			Models	

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